**ZMA Board of Director’s Meeting Minutes**

**Tuesday, June 27, 2023, 5:30 pm, Linn Auditorium**

**Present:** Eleanor Bailey, Deidra Corbett-Ihlenfeld, Alice Graham, Danielle Knox, John Matesich, Pat Nash, Tom Selock, Susan Stubbins, Kristy Szemetylo, Laine Snyder, Don Wietmarschen

**Absent:** Jody Ballas, Melanie Klotzbach, Carl Minning Jr., Ray Ramos

1. **Call to Order**

Kristy Szemetylo called the meeting to order at 5:42 pm. She then reviewed the agency mission.

1. **April 25, 2023, Board Meeting Minutes**

John Matesich commented on the Collection Report of 3-23-23, indicating that it reflected him being present, but he wasn’t. Danielle Knox made a motion to accept the minutes. J. Matesich gave a second to the motion, none opposed. All in favor and the motion carried.

1. **Committee Reports**

* **Executive –** K. Szemetylo commented on Jim Botson’s resignation, followed by the email that he sent to others. No additional comments or concerns were noted by members present. No other known contacts have been made to date.
* **Finance –** Tom Selock gave the finance report. We are 11 months in and actually doing well.
* **Beaux Arts Club –** Eleanor Bailey reported that there is no meeting scheduled until September. The club will be going back to a speaker model and intend to plan a few luncheons. She thanked staff, J. Matesich, Laine Snyder, K. Szemetylo, etc., for attending the luncheon.

The Executive Committee of the Beaux Arts Club consists of Janet Stewart, Debbie Moore, Karen Baker, Chris Delponte, and Faye Warner.

1. **Old Business**

* Building Project, Next Steps
* K. Szemetylo and L. Snyder attended training at the NCAA Conference Center, Indianapolis, Indiana, on May 22-24, 2023. The course was entitled, “Managing the Capital Campaign”, and was hosted by the Lilly Family School of Philanthropy. Both found the class to be quite beneficial.
* K. Szemetylo and L. Snyder discussed a packet of available information pertaining to the next steps. The packet contained information on our Vision, Five Guiding Principles, Who We Are, What We Do, How We Are Changing, Next Steps of the Building Project, The Master Plan, Feasibility Study, Capital Campaign/Fundraising, Marketing, Electing and Onboard Board of Directors, Frequently Asked Questions, etc.
* $50 million is needed for a building.

1. **Unfinished Business**

There was no unfinished business to discuss.

1. **New Business**

* Dinah Hoover was introduced as the new ZMA Office Administrator.
* T. Selock is our retiring Board Member. K. Szemetylo, L. Snyder, and others present expressed appreciation for T. Selock’s commitment on the Board, as well as his advice, which went a long way. T. Selock will be missed and will remain on the Finance Committee.
* Board nominations and votes were postponed. Currently there are no timeframes. Vote scheduled for October 24, 2023.
* Board Executive Nominations (Ballot)
  + John Matesich – President
  + Kristy Szemetylo – Vice President
  + Jody Ballas – Treasurer
  + Deidra Corbett-Ihlenfeld – Secretary
* J. Matesich made a motion to accept nominations on the ballot for the Executive Board Committee. Susan Stubbins and Pat Nash gave a second to the motion. No discussion. All in favor with none opposed, and the motion carried.
* K. Szemetylo was commended for the great job she has done being the past President of the ZMA Board.
* K. Szemetylo indicated that normally information is disseminated on the Director evaluation, but this may be handled differently in the future.
* Members present did not feel that it was necessary to hold a meeting in July.

1. **Adjournment**

Don Wietmarschen made a motion to adjourn the meeting at approximately 6:30 pm. D. Knox gave a second to the motion and none opposed. All in favor and the motion was adopted.